

Minutes**1. Opening Remarks & Introductions**

- a. Gina Beretta
- b. Lisa Wanke
- c. Dennis Hult
- d. Pam Langve-Davis
- e. Mike Dyrdaahl
- f. Janet Kenny
- g. Cal Schock
- h. Lisa Mader
- i. Amy Palmer
- j. Audrey Allums
- k. Jim DeTienne
- l. Bill Tuck
- m. Mark Keeffe
- n. Chris Dorrington

2. Review/approve/edit minutes from November 19, 2014 meeting

- a. Minutes accepted

3. Federal funding requirements

- Financial Statement
 - Need to clarify/update TRCC's IDC position (Currently, a \$50,000 TRCC project costs the TRCC \$ 50,000 + \$ IDC)
 - IDC conversation worked around the room. Bill Tuck explained the 2015 financial statement. Audrey Allums provided some information on IDC's and Montana State accounting
 - Amy Palmer motioned that the TRCC should continue to award funding on the basis of the applicants specified need, and that the TRCC financial statement should illustrate the impact of IDC on the available TRCC funds. Chris Dorrington seconded the motion. There was a short discussion and the motion passed

4. Action items from last meeting

- a. Discuss the TRCC SWOT RFP
 1. Chris Dorrington reported that he had received comments on the SWOT RFP from Kraig McLeod and Ruby Dougherty
 2. Chris will entertain comments until the end of the week (1/16/15)
 3. Chris will not be able to oversee this RFP, given the legislature. Mark Keeffe will continue the RFP process with assistance from Kevin Dusko.
 4. After discussion on updating the Strategic Plan, it was motioned/passed (Janet Kenny/Amy Palmer – seconded by Lisa Mader) that this RFP should be retitled and reworked to include an

update to the Strategic Plan in addition to the other deliverable by the contractor.

- b. Sustainability policy of TRCC funded projects
 - 1. NHTSA regulations on 408 and 405 funding need to be reviewed.
 - 2. Amy Palmer suggested that with annually funded projects some sort of continuation of funding metric should/could be required by the TRCC.
 - 3. Chris Dorrington – TRCC funding should not be used to support operations...
- c. TRCC Strategic Plan update (last update 2011)
 - 1. TRCC Strategic Plan needs to be updated.
 - 2. Current 2011 TRCC Strategic Plan will be emailed to TRCC.
 - 3. Mike Drydahl raised the issue of having a contractor producing a strategic plan for the committee. Discussion moved to the understanding that the contractor delivered plan would be the basis for further editing by TRCC before approval.
 - 4. Dennis Hult recommended that the TRCC Charter should be refreshed. This effort will clarify members roles, outline for conducting business, educate both new and experienced members, clearly identify voting members at each meeting.

5. Traffic Records Project Updates

a.

6. New Business

a. MDT/SIMS Application for MHP Citation Data Transfer to SIMS

- 1. Issue -- that this application is probably being submitted too late for TRCC consideration. NHTSA will be queried for guidance.

b. SIMS Demonstration

- 1. Quick look at the data query capabilities of SIMS
- 2. Questions on who can/will have access to SIMS

7. Around the table

- 1. During the discussion of sustainability, Cal Schock gave a summary of the state of affairs of the Web Based Training program.
 - a. Training is slowing down around the state. Agency that showed interest are onboard, and agencies not onboard are not interested.
 - b. MMUCC compliance in the reporting of crashes has not proven to be a “carrot” in bringing new agencies onboard.
 - c. General discussion around the table of nature of electronic crash reporting versus paper reporting, transition from SMS to SIMS at MDT
- 2. Pam Langve-Davis discussed the ongoing effort to update the CHSP.
 - a. Next round of meetings is January 28, 2015.

- b. Director Tooley is in favor of establishing an Executive Committee for the CHSP
 - c. New CHSP will have 3 emphasis area, with each area built around 3 strategies (data, EMS, Vision Zero)
3. Mike Drydahl on SIMS
- a. EPASS access to SIMS is in the works
 - b. A well-received stakeholder demonstration was given by Kraig McLeod in December. Kraig outlined how SIMS met and is meeting the business need identified in the RFP process
 - c. Training lessons are being provided and new users of SIMS will be added in the coming months.
4. Lisa Mader
- a. Looking at new approaches to getting Motor Vehicle Disposition data out of the courts. (\$201K)
5. Jim DeTienne
- a. Web Based Trauma contract with TRCC completed
 - i. Going live soon
 - ii. Adding small hospitals to the data input stream.
 - b. EMS Tablet contract ended
 - i. Finished, not implemented
 - ii. Older technology of the tablets does not lend itself to modern data collection
 - iii. Software exists that implements (some sort of) Version 3, on a nation scale.
 - iv. DPHHS has received Helmsley funding to purchase a new data system. Jim is currently developing the RFP. Mike Drydahl offered copies of a couple of MDT's recent data RFP's.
6. Dennis Hult
- a. MCS is now using SmartCop
 - b. MCS has deploying automated weigh screening to Haugen weigh scales
 - c. PrePass program coming on line this spring



8. Next Meeting February 25, 2015 -- MDT Planning A conference room, 2960 Prospect Avenue, Helena

9. Upcoming meetings in 2015

- April 8, 2015
- May 20, 2015
- July 1, 2015
- August 12, 2015
- September 23, 2015
- November 4, 2015

Current Financial Statement 011415



Montana TRCC Financial Report					
FFY 2014					
Wednesday, December 31, 2014					
Carry Forward: SAFETEA-LU 408 Funding			\$1,127,188.40		
FFY 2014: MAP-21 405 Funding			\$488,451.55		
Current Available TRCC Funds			\$1,525,256.47		
<i>Potential Indirect Cost (\$139,103)</i>					
	Budget Amount FFY 2014	Expenditures CARES		Budget Remaining	Notes
		project	indirect cost		
				\$111,414.00	
TRSP Implementation (MDT HTSO Salaries/Benefits)	\$84,000.00	\$71,145.79	\$6,518.55	\$6,335.66	
Conference/Travel	\$4,000.00			\$4,000.00	
Projects:					
1. DOJ WBCR/CTS Trainer	\$160,000.00	\$131,297.56	\$11,981.95	\$16,720.49	
2. DPHHS Web-Based Trauma Registry	\$59,500.00	\$59,500.00	\$5,428.35	-\$5,428.35	
3. DPHHS OPHI-PCR Tablet Data Collection	\$34,167.08	\$8,531.25	\$778.90	\$24,856.93	
4. MDT Safety Information Management System (SIMS)	\$450,000.00	\$450,000.00	\$41,079.97	-\$41,079.97	
5. MDT Traffic Data Management System (TDMS)	\$175,000.00	\$44,395.00	\$4,053.26	\$126,551.74	Mar-13
6. DOJ Smart Cop Server	\$225,000.00	\$225,000.00	\$20,542.50	-\$20,542.50	
Total Contracted Costs	\$1,191,667.08				
Expenditure Totals (by column)	----->	\$989,869.60	\$90,383.48		
Total Expenditures		\$1,080,253.08			

Total Estimated Amount Available for Future Projects:	\$333,589.39
Future Projects	
5. MDT Traffic Data Management System (TDMS)	\$126,551.74
Estimated Indirect Costs for Concept Projects	\$11,541.52
Total Concept Projects	\$138,093.26
Total Estimated Amount Available after Conept Projects:	\$195,496.13
Estimated FFY2015 NHTSA Funding	\$202,000.00
Total Estimated Amount Available:	\$397,496.13

SFY2014 Indirect Cost Rate 9.12%



• Final Financial Statement for FY2014

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