



**Montana Department
of Transportation**

CONSTRUCTION MEMO

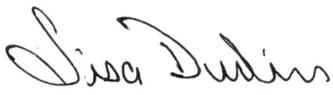
Date Issued: June 11, 2009

Date Effective: July 16, 2009

Related Specifications: 109.11

Subject: Fuel Adjustment Calculation Process

To: Distribution

From: Lisa Durbin, P.E., 
Construction Administration Services Engineer

Per a new supplemental specification 109.11, the maximum number of items subject to fuel adjustment will be based on the contract amount. This specification will be effective in the July 16th letting. This change was made because it was recognized that the larger contracts have more items, and often did not accommodate subcontractors' fuel issues.

This supplemental specification also contains language that has been included as a special provision for several lettings. The contractor does not need to provide the list of fuel costs by the Notice to Proceed, but must submit a letter indicating they will participate in the adjustment clause by the Notice to Proceed. Once they elect to participate, they cannot withdraw. This change was made to acknowledge contracts that are let in the fall, but do not expect work to begin until the following spring.

The fuel adjustment calculation worksheet (#####pcffuel001.xls) and form CSB109.11 have been updated to reflect these changes.

The calculation worksheet has also been modified to allow adjustments to be calculated based on project quantities. If the contract consists of tied projects, enter the quantity total for each project. The adjustment will be calculated for each project. In SiteManager, instead of entering a percentage for each project on the distribution tab, enter each contract adjustment separately, assigning 100 percent to the applicable project.

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